



## Technical Specifications

Item	Specification	Statement of Compliance			
		<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>			
<b>Procurement of Office and Janitorial Supplies (Fund 101)</b>					
Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
1	Ballpen, black , 0.7 mm, 12pcs/box	bxs	4		
2	Ballpen, blue , 0.7 mm, 12pcs/box	bxs	3		
3	Ballpen, red , 0.7 mm, 12pcs/box	box	1		
4	Battery, 9 V , dry cell, alkaline	pcs	6		
5	Battery, AAA, 2pcs/pack, drycell, alkaline	pcks	2		
6	Binder Clips, backfold clips, all metal, clamping: 1 inch	bxs	26		
7	Binder Clips, backfold clips, all metal, clamping: 2 inches	bxs	26		
8	Binder Clips, backfold clips, all metal, clamping: 3 inches	bxs	26		
9	Boxes, storage box, plastic 95L	pcs	2		

Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
10	Cable Tie, releasable, reusable nylon cable tie, 2.5x200mm, 100's white	pcks	2		
11	Calculator, office calculator, large font, 14 digit, solar and battery	piece	1		
12	Clear Book, 8.5 in x 13 in,60 pockets	pcs	3		
13	Clear Book, A4, 60 pockets	pcs	9		
14	Colored Bond Paper, 8.5 in x 13 in, assorted colors, subs 18	ream	1		
15	Cork Board, 2 ft. X 3 ft. with aluminum frame	piece	1		
16	Correction Pen, liquid paper correction pen	pcs	17		
17	Correction Tape, 20m x 5mm	pcs	37		
18	Cutter, large, heavy duty	pcs	2		
19	Cutter Blade (refill), big, 18mm, 10's/tube	pcs	2		
20	Dater Stamp, received stamp with date, medium	pcs	2		
21	Document Holder, desktop document holder , 12" (h) x 9-3/8" (w) x 2" (d) , made of plastic, adjustable for letter, supports up to 150 sheets, black color	piece	1		
22	Envelope, brown, long, good quality	pcs	91		
23	Envelope, catalog mailing envelope, 4.3 x 6.8 inch, blank no word, thick yellow kraft paper bag, 50pcs/box	box	1		
24	Envelope, expandable w/ garter , long, good quality	pcs	86		
25	Envelope, expandable, plastic, long, good quality	pcs	6		
26	Fastener, paper fastener, plastic, multi-colored	bxs	6		
27	Fastener, plastic, double lock, for 100 pages and up	bxs	6		
28	Fastener, stainless, non-sharp edge, good quality	bxs	4		
29	File Box, big, with cover, blue	pcs	11		
30	Folder, A4, white, good quality	rms	2		
31	Folder, long size, white	pcs	315		
32	Folder, green, long , expanded with tab , good quality	pcs	171		

<b>Item No.</b>	<b>Specification</b>	<b>Unit</b>	<b>Qty.</b>	<b>Brand</b>	<b>Statement of Compliance</b>
33	Glue, 130 gms (118ML), multipurpose glue, safe and non-toxic	btls	4		
34	Glue, instant glue, fast drying, strip pack	btls	2		
35	Glue Gun, big, heavy duty	pcs	2		
36	Glue Gun, small, heavy duty	piece	1		
37	Glue Stick, big, good quality	pcs	27		
38	Glue Stick, small, good quality	pcs	10		
39	Guntacker Wire, good quality	bxs	9		
40	Highlighter, assorted colors	pcs	15		
41	Organizer, stand, steel, with shelve, small	unit	1		
42	Pad, prescription pad 100sheet/pad	pad	1		
43	Paper, bond paper, 8.5 in x 13 in, premium grade, subs 20	rms	75		
44	Paper, bond paper, 8.5 in x 14 in, premium grade, subs 20	rms	5		
45	Paper, bond paper, A4 8.27" x 11.69", premium grade, subs 20	rms	630		
46	Paper, bond paper, A4 8.27" x 11.69", subs 16	rms	20		
47	Paper, photo paper, A4 (10 sheets/pack)	pcks	11		
48	Paper, photo paper, high quality, glossy	pcks	6		
49	Paper, board paper, long, 220gsm, beige, 10 sheets/pack	pcks	30		
50	Paper, board paper, A4, 220gsm, beige, 10 sheets/pack	pcks	40		
51	Paper, board paper, long, 180gsm, beige, 10 sheets/pack	pcks	35		
52	Paper, board paper, A4, 180gsm, beige, 10 sheets/pack	pcks	35		
53	Paper, sticker paper, A4, matte, assorted color	pcks	39		
54	Paper, sticker paper, A4, matte, white	pcks	5		
55	Paper Clips, big, assorted color, vinyl coated	bxs	25		
56	Paper Clips, regular, assorted colors, vinyl coated	bxs	5		
57	Paper Tray, metal 3 layers	pcs	4		
58	Pen, permanent marker, fine, black	pcs	19		
59	Pen, permanent marker, fine, blue	pcs	2		
60	Pen, permanent marker, fine, red	pcs	2		

<b>Item No.</b>	<b>Specification</b>	<b>Unit</b>	<b>Qty.</b>	<b>Brand</b>	<b>Statement of Compliance</b>
61	Pen, permanent marker, broad, black	pcs	11		
62	Pen, whiteboard marker, black, refillable	pcs	8		
63	Pen, whiteboard marker, blue, refillable	pcs	3		
64	Pen, whiteboard marker, red, refillable	pcs	2		
65	Pencil, #1, durable, woodclinched complastic lead, 12/pack	bxs	2		
66	Pencil, #2, durable, woodclinched complastic lead, 12/pack	bxs	6		
67	Pencil, lead, mechanical 0.5 mm refill 12 pcs per set	set	1		
68	Pencil, mechanical pencil, drafting quality, 0.5mm	piece	1		
69	Pencil Eraser, soft pencil, rubber eraser (30 pcs/box)	box	1		
70	Pins, push pins with colored heads	bxs	3		
71	Post It Memo post it notes, 3x3 in, neon colors, 5 pads/pck, 100shts/pad	pcks	2		
72	Puncher, big, heavy duty	pcs	2		
73	Record Book, 250 pages, hardbound	pcs	8		
74	Rubber Bands, large, assorted color	bxs	13		
75	Rubber Band, regular size, assorted color	box	1		
76	Ruler, 1 ft, plastic	pcs	5		
77	Ruler, 1 ft, stainless	pcs	3		
78	Scissors, big, for cloth/tailoring, comfortable handle, premium quality	pcs	2		
79	Scissors, small, for cloth/tailoring, comfortable handle, premium quality	pcs	2		
80	Sign Pens, 0.4 mm, black, gel ink pen, refillable	pcs	181		
81	Sign Pens, 0.4 mm, blue, gel ink pen, refillable	pcs	2		
82	Sign Pens, 0.4 mm, red, gel ink pen, refillable	pcs	3		
83	Sign Pens, 0.7 mm, black, gel ink pen, refillable	pcs	8		
84	Sign Pens, 0.7 mm, blue, gel ink pen, refillable	pcs	14		

<b>Item No.</b>	<b>Specification</b>	<b>Unit</b>	<b>Qty.</b>	<b>Brand</b>	<b>Statement of Compliance</b>
85	Sign Pens Refill, 0.4mm, black, gel ink pen, 12's	bxs	5		
86	Stamp Pad, 9 in x 13 in, clear stamp no. 1 , quality standard per pack	pcks	2		
87	Stamp Pad Ink, digi stamp ink purple	btls	2		
88	Stamp Pad Ink, purple, plastic container	btls	2		
89	Staple Wire, #35 mm, heavy duty	bxs	38		
90	Staple Wire Remover, heavy duty	pcs	2		
91	Stapler, #35, with staple remover, high quality	pcs	3		
92	Sticker, sticker pad	doz	6		
93	Tape, double sided with foam, width: 1 inch, standard length	rolls	15		
94	Tape, double sided without foam, width: 1 inch, standard length	rolls	36		
95	Tape, duct, width: 3 inch, standard length	rolls	5		
96	Tape, masking, width: 1 inch, standard length	rolls	14		
97	Tape, masking, width: 2 inch, standard length	rolls	8		
98	Tape, packing, width: 2 inch, standard length	rolls	10		
99	Tape, transparent, width: 1 inch, standard length	rolls	39		
100	Tape, transparent, width: 2 inch, standard length	rolls	10		
101	Tape, transparent, width: 3 inch, standard length	rolls	12		
102	Tape, reflective hazard warning tap, black and yellow	rolls	2		
103	Tape Dispenser, 1 inch, heavy duty	piece	1		
104	Tape Flags, assorted color, plastic 1 inch	pcks	12		
105	Tape Flags, with please sign here message, 1 inch	pcks	19		
106	Thumbtacks, 3/8 in, gold, steel, flat-round head shape	bxs	7		
107	Thumbtacks, colored head	bxs	5		
108	Yellow Pad, 216 x 315 mm, 90 leaves, good quality, thick	pads	8		
109	Air Freshener, 320ml, spray type (assorted scent)	btls	22		
110	Air Freshener, 80g (assorted scent)	cans	21		

Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
111	Air Freshener, car freshener, 100g	cans	15		
112	Alcohol, 70% ethyl alcohol with moisturizer in gallon	gal	8		
113	Alcohol, 500ml, 70% ethyl, hypoallergenic with moisturizer	btls	78		
114	Bag, sando bag, large, white, good quality	pcks	10		
115	Bag, sando bag, medium, white, good quality	pcks	10		
116	Bleach, 1 gallon, 6 in 1 total clean bleach	gal	17		
117	Bleach, 1L, 6 in 1 total clean bleach	bottle	1		
118	Broom, coco broom, sticks/medribs	pcs	12		
119	Broom, soft, heavy duty firm and durable	pcs	15		
120	Brush, hand scrubbing brush	pcs	3		
121	Brush, laundry brush, good quality, multi-purpose plastic brush	pcs	2		
122	Cleaning Rags, cloth	pcs	31		
123	Deodorizer, bathroom deodorizer, 50g, 3 pcs/pack, assorted scent	pcks	25		
124	Deodorizer, bathroom deodorizer, with holder, lemon scent, 100g	pcks	38		
125	Detergent, detergent wash soap powder with fabcon 1 kilo	pcks	19		
126	Detergent, detergent bar with fabcon, jumbo	bar	3		
127	Detergent, liquid detergent, 1 liter	btls	6		
128	Dishwashing Liquid, 250ml, superior foaming power with antibacterial, assorted scent	btls	18		
129	Dishwashing Sponge, high-density dipped double-sided dishwashing sponge, hand size	pcs	24		
130	Disinfectant, multi-purpose with antibacterial, 1 liter	btls	14		
131	Disinfectant, disinfecting foot mat with tray, good quality, black, big	btls	16		
132	Disinfecting Foot Mat, disinfecting foot mat with tray, good quality, black, big	piece	1		
133	Dispenser, touchless automatic liquid sanitizer dispenser	unit	1		
134	Doormat, braided, cloth	pcs	15		

<b>Item No.</b>	<b>Specification</b>	<b>Unit</b>	<b>Qty.</b>	<b>Brand</b>	<b>Statement of Compliance</b>
135	Doormat, microfiber absorbent non-slip doormat	pcs	7		
136	Dust Pan, big, plastic w/ long handle	pcs	13		
137	Fabric Conditioner, 1L, laundry fabric conditioner with perfume hypoallergenic	btls	13		
138	Feather Duster, microfiber feather duster	pcs	3		
139	Floor Cleaner, 500 ml, natural floor cleaner	pcs	14		
140	Floor Wax, floor polisher wax, orange, 320ml	btls	3		
141	Furniture Polisher, 330 ml, spray, assorted scent	btls	11		
142	Garbage Bag, XXL 100 pcs/pack, black, thick	pcks	16		
143	Garbage Bag, large white/transparent 100/pack, thick	pcks	12		
144	Garbage Bag, medium 100 pcs/pack, black, thick	pcks	28		
145	Garbage Bin, 11 liter, garbage bin, plastic with cover, good quality	pcs	2		
146	Glass Cleaner, assorted scent, regular, 500ml, with sprayer	btls	23		
147	Glass wiper, good quality	pcs	5		
148	Gloves, industrial gloves	pairs	6		
149	Gloves, rubber (working gloves)	pairs	21		
150	Gloves, working gloves	pairs	6		
151	Hand Sanitizer, gel-type 500ml, with dispenser	pcs	32		
152	Hand Towel, assorted colors, good quality	pcs	32		
153	Hose, water hose 3 layer/ply 5/8 15m	set	1		
154	Insect Spray, waterbased multi insect killer aerosol spray 600ml	btls	21		
155	Mask, disposable mask, blue, 50pcs/box	bxs	14		
156	Mop, 360 floor spin mop with rinse bucket	sets	3		
157	Mop, floor mop w/ cotton head and plastic handle	pcs	6		
158	Mop, magic mop	pcs	3		

<b>Item No.</b>	<b>Specification</b>	<b>Unit</b>	<b>Qty.</b>	<b>Brand</b>	<b>Statement of Compliance</b>
159	Pail, plastic, with cover and comfort grip handle , 16 liters, premium quality	pcs	5		
160	Raincoat, with upper jacket and lower parts	pcs	5		
161	Rubber Boots, good quality, size: 10 (3 pairs), size:8 (1 pair)	pairs	4		
162	Rug, foot bath rug	pcs	3		
163	Rug, multipurpose rugs “trapo” by 10’s	pcks	8		
164	Sacks, empty sacks, big	pcs	500		
165	Soap, liquid hand soap with dispenser, assorted scent, 375 ml/bottle	btls	24		
166	Soap, white, germ protection soap family size, 135g	pcs	8		
167	Squeegee, window squeegee cleaner , up to 75 cm	pcs	18		
168	Tissue Paper, folded tissue paper, 175 pulls	pcks	14		
169	Tissue Paper, 3 ply, 600 sheets/roll	rolls	122		
170	Tissue Paper, paper towel	rolls	12		
171	Toilet Bowl Cleaner, 1 gallon with bleach	gal	21		
172	Toilet Bowl Cleaner, 700 to 900 ml with bleach	btls	12		
173	Toilet Brush, soft bristle fibers, with brush holder, easy to store	pcs	9		
174	Toilet Cleaner, muriatic acid, industrial grade, hydrochloric acid, concentrated, 1 liter	ltrs	12		
175	Toilet Pump, rubber, heavy duty, good quality	pcs	3		
176	Wet Wipes, 100 sheets	pcks	18		